

AYLESBURY VALE DISTRICT COUNCIL

Democratic Services

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16 November 2017



AUDIT COMMITTEE

A meeting of the **Audit Committee** will be held at **6.30 pm** on **Monday 27 November 2017** in **The Olympic Room, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF**, when your attendance is requested.

Contact Officer for meeting arrangements: Craig Saunders; csaunders@aylesburyvaledc.gov.uk;

Membership: Councillors: K Hewson (Chairman), C Adams, M Collins, A Harrison, P Irwin, R Newcombe, R Stuchbury, D Town, A Waite and H Mordue (ex-Officio)

AGENDA

1. APOLOGIES

2. PERMANENT CHANGES TO MEMBERSHIP

To inform the Committee that there has been a change to the Conservative Group membership of the Committee, with Councillors M Collins and A Waite replacing Councillors C Branston and B Chapple OBE.

3. TEMPORARY CHANGES TO MEMBERSHIP

Any changes will be reported at the meeting.

4. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Audit Committee for the remainder of the municipal year.

5. MINUTES (Pages 3 - 14)

To approve as a correct record the Minutes of the meeting held on 25 September, 2017, copy attached.

6. DECLARATION OF INTEREST

Members to declare any interests.



7. EXTERNAL AUDIT UPDATE

To receive a verbal update on the Housing Benefit Certification work.

Contact: Adrian Balmer (Ernst and Young LLP)

8. INTERNAL AUDIT PROGRESS REPORT (Pages 15 - 60)

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

9. WORK PROGRAMME (Pages 61 - 62)

To consider the Committee's work programme, as detailed in the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

10. RISK MANAGEMENT (Pages 63 - 70)

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

11. EXCLUSION OF THE PUBLIC

The following matter is for consideration by Members "In Committee". It will therefore be necessary to

RESOLVE –

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Paragraph indicated in Part 1 of Schedule 12A of the Act.

Item No. 12 – Risk Management Report The public interest in maintaining the exemption outweighs the public interest in disclosing the information because the report contains information relating to the financial or business affairs of organisations (including the Authority holding that information) and disclosure of commercially sensitive information would prejudice negotiations for contracts and land disposals or transactions.

12. RISK MANAGEMENT REPORT (Pages 71 - 74)

To consider the attached confidential report.

Contact Officer: Kate Mulhearn (01296) 585724